

JNT Special Issues

INFORMATION FOR GUEST EDITORS

The average page count for a *JNT* volume is approximately 150 pages. With standard essays between 25-30 pages, a typical special issue would feature five articles, plus an introduction.

JNT typically makes the special issue the third/Fall issue of the annual production schedule.

Guest editor(s) can determine the deadline for the initial submissions of articles. Given that vetting the initial submissions, finding reviewers, and helping the authors make necessary revisions, can easily take a year, we recommend making the CFP deadline two years before the special issue is to be published (e.g. for Fall 2025 special issue: Fall 2023 is ideal).

JNT will expect a confirmed list of authors and essay titles one year preceding the year in which the issue will be published (e.g. deadline for Fall 2025 issue: Fall 2024)

The entire set of essays (including guest editor's introduction, any responses, etc.) needs to be submitted approximately six months before the issue will be published (e.g. For Fall 2025 issue: April 2025).

- Once you have determined that the article is ready for publication, you will instruct the author to upload the essay to our [Editorial Management system](#).
- Submitted essays will be copyedited by a *JNT* editor and sent to authors for corrections before being typeset. It is essential that you ensure your authors remain available to do this work (and to review page proofs) in a timely manner.
- Essays submitted for copyediting that have not been formatted according to the *JNT* style guide will be returned to the guest editor for correction.

JNT has an obligation to its subscribers to publish three issues annually. If agreed upon deadlines pertaining to a special issue are not being met, and the journal's publication schedule is compromised, the editors reserve the right to push back or cancel the publication of the issue.

GUEST EDITOR RESPONSIBILITIES:

- ✓ Create a CFP
- ✓ Solicit and vet essays
- ✓ Identify peer reviewers
- ✓ Oversee the review process
- ✓ Write an introductory essay for the issue
- ✓ Ensure that finalized articles meet *JNT* style guide requirements
- ✓ Ensure that all essays are submitted by the agreed upon deadline

EXAMPLE OF SPECIAL ISSUE PRODUCTION SCHEDULE

